





MEMORANDUM OF UNDERSTANDING

1. Definition of MoU.

The Memorandum of Understanding is a framework agreement between competent institutions in two or more countries, involved in transfer of gained learning outcome(s).

Signing the MoU the institutions:

- Accept each other's status as competent institutions.
- Accept each other's quality assurance, assessment, validation and recognition criteria and procedures as satisfactory for the purposes of transfer of gained learning outcome(s).
- Agree the conditions for the operation of the partnership, such as objectives, duration and arrangements for review of the MoU.
- Agree on the comparability of qualifications concerned for the purposes of transfer of gained learning outcome(s), using the reference levels established by EQF.
- Identify other actors and competent institutions that may be involved in the process concerned and their functions.

The MoU has a specific duration and can be renewed. During its validity period, the MoU defines the overall terms of collaboration of the partners.

Organisation 1		of Understanding	
Country	Turkey		
Name of organisation	Başöğretmen Vocational and Technical High School		
Address	Yahya Kaptan Mahellesi. Akasyalar Cad. No:3 PK41050 İzmit/KOCAELİ		
Telephone/fax	+902623116470 / +902623114213		
E-mail	964451@meb.k12.tr		
Website	http://www.basogretmenmtal.meb.k12.tr		
Contact person	Name / Surname	Ayfer İLBAY	
	Position	IT Teacher	
Telephone/fax	+905358491097		
E-mail	Ayferarda0203@gmail.com		
Organisation 2			
Country	Italy		
Name of organisation	ISWEB S.p.A.		
Address	Via L. Cadorna 31 - Avezzano		
Telephone/fax	+39 800 97 34 34		
-mail	amministrazione@isweb.it		









Website	https://www.isweb.it/	
Contact person	Name / Surname	Alessandro Bianchi
	Position	Responsible
Telephone/fax	+39 800 97 34 34	
E-mail	amministrazione@isweb.it	

3. Other organisations covered by this Memorandum of Understanding (if appropriate).		
Organization 1	EME - EUROPEAN MOBILITY AND EDUCATION	
Type of VET Providers	Intermediary organisation	

4. The qualification(s) covered by this Memorandum of Understanding. Qualification 1				
Title of qualification	Robotic Coding			
EQF level (if appropriate)	EQF Level 4			
NQF level (if appropriate)				
Unit(s) of learning outcomes for the mobility phases (refer to enclosure in the annex, if applicable)	Build robotic circuits with electronic circuit Develops programs in a text-based development environment Run microcontroller card with robotic circuits Use wireless communication components within robotic coding			

5. Assessment, documentation, validation and recognition.

By signing this Memorandum of Understanding we confirm that we have discussed the procedures for assessment, documentation, validation and recognition and agree on how it is done.

During the job shadowing period, the VET school instructor of the teachers will give report for the overall assessment of the learning outcomes according to the criteria sent by the sending organisation.

The person responsible for the mobility period in the hosting institution has together with the sending institution equal responsibility of the assessment which is based on the learning outcomes achieved in job shadowing environment.

The achievements will be documented to Europass Mobility document in the end of the learning mobility period by the contact person the hosting institution and the Europass Mobility is signed by the hosting institution.

In addition to this the assessment reports used will be attached to Europass Mobility document









The person in responsible for validation and recognition in the home institution will sign the Europass document upon teacher's arrival back to home institution.

6. Validity date of the Memorandum

25/06/2023-30/07/2025

7. Additional Information

Responsibilities

Arrangement on the following aspects will be taken care of by the following organisation:

	Organised/arranged/advised by:	Costs covered by:
Country 1 to Country 2		
Accommodation	Hosting institution	Sending institution
Travel to work	Advised by hosting institution	Sending institution
Travel & Health insurance	Sending institution	Sending institution
Work placement	Hosting institution	Sending institution
Programme	Sending institution and Hosting institution	Sending institution
Costs of living	Sending institution	Sending institution
Work clothes/uniform	Sending institution	Sending institution
Meals	Sending institution	Sending institution
Induction programme (city tour)	Hosting institution	Sending institution
Language preparation	Sending institution	Sending institution
Cultural preparation	Sending institution	Sending institution









7. Signatures

Sending Organization

Hosting Organization

VIA L. CADORNA N. 2. 5705 ACEZZANO (AQ)

TEL. 800:97:34.34 - P.IVA 01722270665

Name/ Country
ISWEB S.p.A. - Italy

Sgd: Ergin AKTOP

Sgd: Alessandro Bianchi

Date: 21/06/2023

Intermediary organisation

EME EUROPEAN MOBILITY AND EDUCATION
VIA Alberise, 19/E
67086 SCURÇOLA MARSICANA ITALY
C.F. \$005215.066.1

Organization/Country:

Eme - European Mobility And Education / Italy

Sgd: Elena Venditti

Date:

