



## MEMORANDUM OF UNDERSTANDING

### 1. Definition of MoU.

The Memorandum of Understanding is a framework agreement between competent institutions in two or more countries, involved in transfer of gained learning outcome(s).

Signing the MoU the institutions:

- Accept each other's status as competent institutions.
- Accept each other's quality assurance, assessment, validation and recognition criteria and procedures as satisfactory for the purposes of transfer of gained learning outcome(s).
- Agree the conditions for the operation of the partnership, such as objectives, duration and arrangements for review of the MoU.
- Agree on the comparability of qualifications concerned for the purposes of transfer of gained learning outcome(s), using the reference levels established by EQF.
- Identify other actors and competent institutions that may be involved in the process concerned and their functions.

The MoU has a specific duration and can be renewed. During its validity period, the MoU defines the overall terms of collaboration of the partners.

### 2. Organisations signing the Memorandum of Understanding

#### Organisation 1

Country	Turkey	
Name of organisation	Başöğretmen Vocational and Technical High School	
Address	Yahya Kaptan Mahellesi. Akasyalar Cad. No:3 PK41050 İzmit/KOCAELİ	
Telephone/fax	+902623116470 / +902623114213	
E-mail	964451@meb.k12.tr	
Website	<a href="http://www.basogretmenmtal.meb.k12.tr">http://www.basogretmenmtal.meb.k12.tr</a>	
Contact person	Name / Surname	Ayfer İLBAY
	Position	IT teacher
Telephone/fax	+905358491097	
E-mail	<a href="mailto:ayferarda0203@gmail.com">ayferarda0203@gmail.com</a>	

#### Organisation 2

Country	Italy	
Name of organisation	I.I.S. "Ettore Majorana"	
Address	Via Alcide de Gasperi, 1, 67051 Avezzano AQ	
Telephone/fax	+39 0863 22570	
E-mail	AQIS01400C@istruzione.it	
Website	<a href="http://www.iisavezzanomajorana.it">www.iisavezzanomajorana.it</a>	





Contact person	Name / Surname	Prof. Guido Pandoli
	Position	Erasmus coordinator
Telephone/fax	+39 0863 22570	
E-mail	guido.pandoli@iisavezzanomajorana.it	

### 3. Other organisations covered by this Memorandum of Understanding (if appropriate).

Organization 1	EME - EUROPEAN MOBILITY AND EDUCATION
Type of VET Providers	Intermediary organization

### 4. The qualification(s) covered by this Memorandum of Understanding.

Qualification 1	
Country	Turkey
Title of qualification	information technologies
EQF level (if appropriate)	EQF Level 4
NQF level (if appropriate)	
Unit(s) of learning outcomes for the mobility phases (refer to enclosure in the annex, if applicable)	IT and Telecommunications Computerized Design Applications Modular Programming

### 5. Assessment, documentation, validation and recognition.

By signing this Memorandum of Understanding, we confirm that we have discussed the following procedures.

- Assessment, documentation, verification and recognition and agreeing on how to do this.
- During the job shadowing period, the teachers' VET school instructor will generally report.
- Evaluation of learning outcomes according to the criteria sent by the sending school.
- The person responsible for the mobility period at the host school, together with the sending school.
- Equal responsibility of the organization for assessment based on learning outcomes achieved on the job shading environment.
- Achievements will be documented in the Europass Mobility document at the end of the learning mobility.
- The duration and Europass Mobility are signed by the host institution by the contact person at the host school.
- In addition, the evaluation reports used will be added to the Europass Mobility document.
- The person responsible for verification and recognition at the school will sign the Europass.



- Document upon teacher's return to home school.

**6. Validity date of the Memorandum**

30.12.2025

### 7. Additional Information


#### Responsibilities

Arrangement on the following aspects will be taken care of by the following organisation:


	Organised/arranged/advised by:	Costs covered by:
<b>Country 1 to Country 2</b>		
Accommodation	Hosting institution	Sending institution
Travel to work	Advised by hosting institution	Sending institution
Travel & Health insurance	Sending institution	Sending institution
Work placement	Hosting institution	Sending institution
Programme	Sending institution and Hosting institution	Sending institution
Costs of living	Sending institution	Sending institution
Work clothes/uniform	Sending institution	Sending institution
Meals	Sending institution	Sending institution
Induction programme (city tour)	Hosting institution	Sending institution
Language preparation	Sending institution	Sending institution
Cultural preparation	Sending institution	Sending institution



## 8. Signatures

Sending Organization	Hosting Organization
<p>Organization/Country: Başöğretmen Vocational and Technical High School/Turkey Sgd: Ergin AKTOP Date: 26.10.2023 Signature: </p> <p></p>	<p>Name/ Country I.I.S. "Ettore Majorana" - Italy  Sgd: Prof. Guido Pandoli Date: 24/10/23 Signature: </p> <p><b>ISTITUTO DI ISTRUZIONE SUPERIORE "E. MAJORANA"</b> Via A. Moro, 1 - 67051 AVEZZANO (AQ) Tel. 0862 29570 - Fax 0862 24740</p>

Other organisations involved If necessary:

<p>Intermediary organization Organization/Country: Eme - European Mobility And Education / Italy Sgd: Elena Venditti</p> <p><b>EME EUROPEAN MOBILITY AND EDUCATION</b> Via Abasco, 18/E 67068 SCURCIOLA MARSICANA ITALY C.F. 00952180861</p> <p></p> <p>Date: 14/10/2023</p>
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